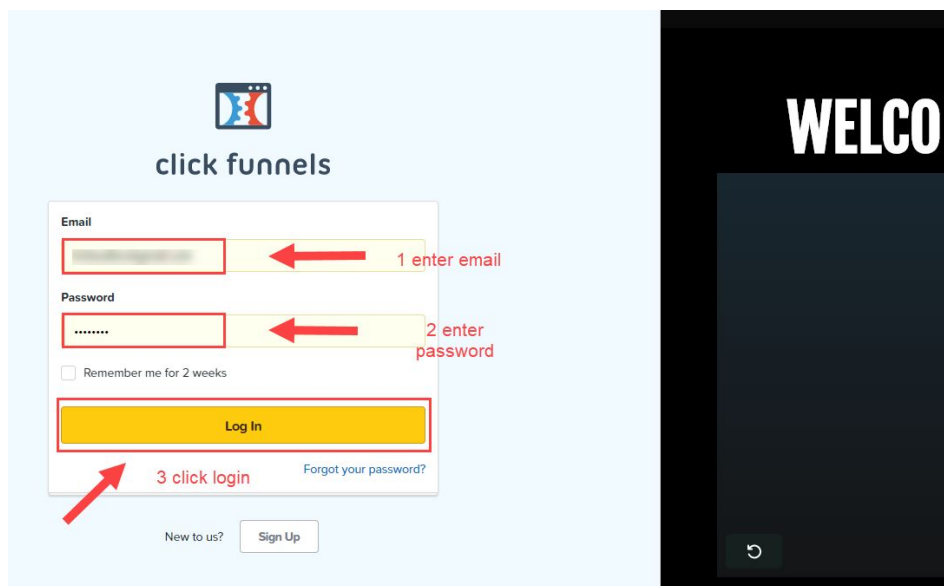


Upload ClickFunnels share file from Affiliate Dashboard

1. Log into ClickFunnels:

https://app.clickfunnels.com/users/sign_in

- a. You will need ClickFunnels open to complete the next part.

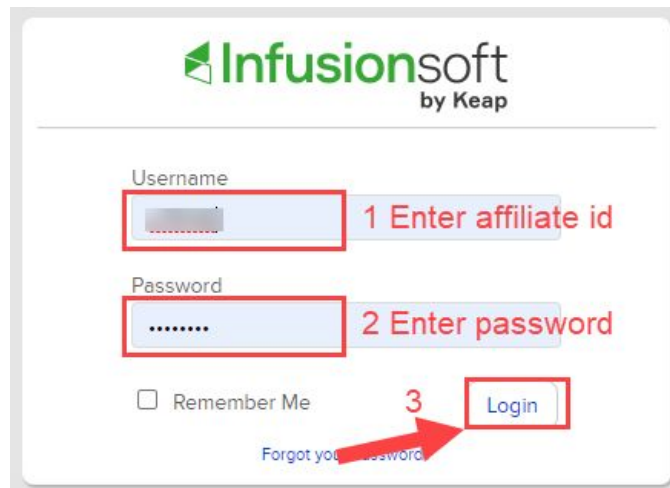


2. Affiliate Dashboard

- a. Log into Affiliate Dashboard:

<https://ma239.infusionsoft.app/app/authentication/login>

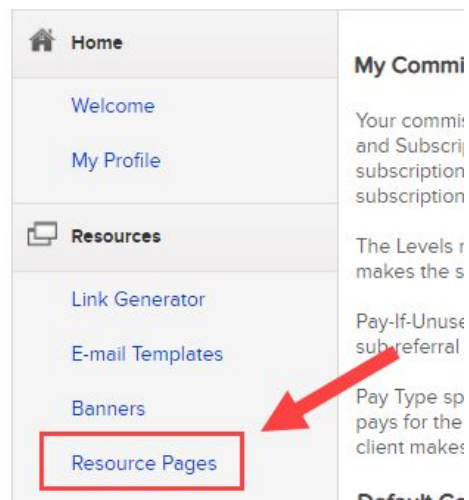
- i. **NOTE:** If you can not find your login information or misplaced your password, click on the link above and click on Forgot your Password. When it asks for your email, use the same email you used to register for the event.
- b. Enter **Username and password** from email sent to you from Fullstaq Marketer. Click on **Login**.



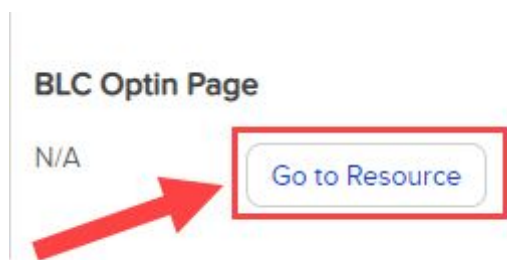
The screenshot shows the Infusionsoft by Keap login interface. At the top is the logo. Below it are two input fields: 'Username' and 'Password'. The 'Username' field is highlighted with a red box and labeled '1 Enter affiliate id'. The 'Password' field is highlighted with a red box and labeled '2 Enter password'. Below the password field is a checkbox labeled 'Remember Me'. To the right of the 'Remember Me' checkbox is a red arrow labeled '3' pointing to the 'Login' button. Below the 'Login' button is a link that says 'Forgot your password'.

- c. On the next page, click on **Resource Pages** on the left hand side menu.

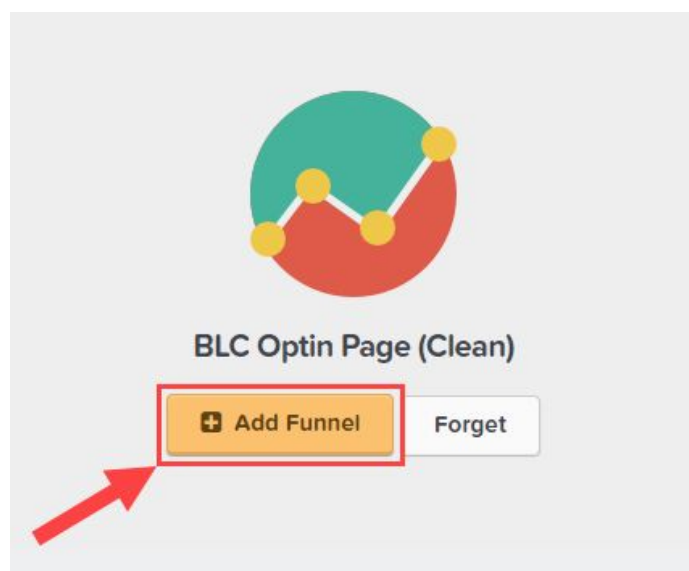
Referral Partner Struct



- d. Locate BLC Optin Page and click on **Go to Resource** (this will open the share file into ClickFunnels)



- e. Now in ClickFunnels, click on **Add Funnel**.



- f. From the 'All Funnels' tab, you will now see the shared funnel in your account. Click on '**BLC Optin Page (Clean)**' to open the Optin Page.

The screenshot shows the ClickFunnels 'Funnels' dashboard. At the top, there's a header with 'Funnels' on the left, a plan details link 'Your plan details: ClickFunnels (\$97/mo, no trial)' in the center, and a '+ Build a New Funnel' button on the right. Below the header, there's a navigation bar with tabs: 'All Funnels' (highlighted with a red box), 'Archived', 'Marketplace', and 'Shared'. To the right of the tabs, there's a 'Sort by: Recency (Newest)' dropdown, an 'All' dropdown, a search bar 'Search by Funnel Name...', a 'Search' button, and a menu icon. Below the navigation bar, there's a table with columns: 'Type', 'Funnel Name', 'Steps', 'Group Tags', 'Last Updated', and 'Actions'. The table contains one row with a star icon, a 'CUSTOM' tag, the funnel name 'BLC Optin Page (Clean)' (highlighted with a red box and a red arrow pointing to it), '1' steps, 'Shared Funnels' group tags, '6 minutes ago' last updated, and a three-dot menu icon in the actions column.

Type	Funnel Name	Steps	Group Tags	Last Updated	Actions
★ CUSTOM	BLC Optin Page (Clean)	1	Shared Funnels	6 minutes ago	...